

FLANDERS FIRE CO. #1 AND RESCUE SQUAD

27 MAIN STREET – FLANDERS, NEW JERSEY 07836

USER AGREEMENT FOR FLANDERS FIRE CO. HALL

Name: _____

Address: _____

Phone: (____) _____ / (____) _____
Day Evening/Cell

_____ agrees to use the Flanders Fire Co. Hall on _____,

20____ from _____ (AM/PM) to _____ (AM/PM) for (occasion) _____ and abide by the terms and conditions stated.

The complete user fee for the hall is \$120.00 an hour with a 3-hour minimum. Extra time is permitted with time not to exceed 12:00 Midnight. Payment in full is required of which \$75.00 will be assessed if canceled within two weeks of the affair. Also, a \$200.00 security check is due with the payment in a separate check which will be returned shortly after the occasion.

CONDITIONS OF THIS AGREEMENT

Hall rental includes the following:

- (1) The use of TWENTY 8 FT. RECTANGULAR TABLES and 110 CHAIRS as needed.
- (2) Use of the new commercial kitchen and stove for preparing and cooking food.
- (3) Use of half of the commercial refrigerator.
- (4) Hall PREPARATION TIME for decorating is limited to TWO (2) HOURS on either THURSDAY or FRIDAY EVENING. **NOT** to exceed the two hours and be completed by 10:00 PM will be negotiated with the user.
- (5) Hall will be available ONE (1) HOUR PRIOR to the actual event for DJ, BAND, FINAL DECORATIONS (e.g. balloon set up) and CATERER setup.
- (6) Vacating of premises will be completed within **45 minutes** after designated time of party.
- (7) Failure to abide by rules will result in forfeiture of security deposit.
- (8) Decorations CANNOT be put on walls.
- (9) Decorations and streamers can be hung from the ceiling with the hooks we supply. No tacks or tape on ceiling. Confetti is not permitted.
- (10) We do not provide utensils, tablecloths, etc.
- (11) No smoking in the building.

Serving the Community Since 1923

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CONDITIONS OF THIS AGREEMENT

The user agrees to remove all decorations and trash, leaving the hall and kitchen in a reasonably clean condition. Trashcans and a dumpster will be provided (optional: Fire Department cleanup for an additional \$100.00 cash only)

LIABILITY – The user agrees **NOT** to hold Flanders Fire Co. #1 or its members liable for any injury or loss while using its facility.

The user is liable for any property damage or loss of any Fire Company property it contracted for use of. In the event of damage, the user of the hall will be billed for the damage that exceeds the security deposit.

ALCOHOLIC BEVERAGES is permitted; however, the sale of alcoholic beverage is **prohibited without presentation** of the proper permits.

If any **ILLEGAL SUBSTANCES** are discovered during the event, the event will be shut down and the security forfeited.

The user assumes **ALL LIABILITY** for any injury or loss by any of its guests or customers as a result of their consumption of alcoholic beverages.

The user shall abide by the N.J. State Law regarding the minimum age limit for the consumption of alcoholic beverages. If underage drinking is found the party will be terminated and no refund will be given.

The Flanders Fire Co. will provide personnel to assist in the proper parking of cars and to assist with your needs.

Party cleanup is the responsibility of the renters unless they opt for a department cleanup. The chairs will be folded and put on top of the tables, the floor swept, and the garbage thrown into the dumpster outside.

| <u>RENTAL OPTIONS</u> | <u>AMOUNT</u> |
|-----------------------|---------------|
|-----------------------|---------------|

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|---|---------------------------------------|
| _____ BASIC HALL RENTAL WITH UNLIMITED SUPPLY OF ICE: | |
| \$ 100.00/hour x _____ number of hours (3 hour minimum) | \$ _____ |
| Checks payable to the Flanders Fire Co.#1 | |
| \$ 20.00/hour x _____ number of hours (3 hour minimum) | \$ _____ |
| Checks payable to CASH or cash | |
| \$ 200.00 Security (to be returned following hall inspection) | \$ _____ |
| Checks payable to the Flanders Fire Co.#1 | |
| | Total amount due at signing: \$ _____ |
| _____ Fire Department Personnel clean up (CASH ONLY) | \$150.00 |

We recommend that you invest in your own liability insurance for your event. Renters Initials: _____

| | |
|---------------------------------|----------------|
| _____ | ____/____/____ |
| SIGNATURE OF USER | DATE |
| _____ | ____/____/____ |
| SIGNATURE OF COMMITTEE CHAIRMAN | DATE |

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